

**MINUTES OF THE MEETING OF THE  
OSG EXECUTIVE COMMITTEE  
HELD ON SEPTEMBER 17, 2015**

**ROLL CALL**

The meeting was called to order by Chairperson Chuck Hornung at 5:30 p.m. at the Fond du Lac Wastewater Treatment Plant. Present were Executive Committee members Giese, Hornung, Kolell. Also present were Eric Otte, Nick Leonard, Matthew Parmentier and Bill Gius. Open meeting notice was confirmed.

**APPROVAL OF  
MINUTES**

Motion and second with unanimous approval of the July 16, 2015 Executive Committee meeting minutes.

**TSC UPDATE**

Messrs. Leonard and Otte reported on the following:

- Johnsburg Budget Adjustment. Mr. Leonard explained that the Johnsburg Sanitary District requested a budget adjustment due to excessive flow last year caused by a leak in its system. As a result of the leak, its flow rates were up 30 to 40%. The City has approved the change in the budget and will reduce Johnsburg's bill.
- Quarterly Billing. The City is looking at whether readings can be included in quarterly bills. There is no answer yet from the City. This information can currently be obtained online.
- Capital Improvements to Plant. The Executive Committee deferred the discussion of upgrades to the Wastewater Treatment Plant to the annual meeting at which City staff would be giving a comprehensive presentation on the subject.
- Taycheedah #3 Metering Station. Mr. Otte explained that the TSC is working with Taycheedah #3 to complete its third metering station. The purpose of the metering station is to facilitate billing from Taycheedah #1 to Taycheedah #3. The new meter will determine how much flow goes from Taycheedah #3 into Taycheedah #1.
- Website Costs. Those present discussed how to allocate costs for updating the OSG's website to reflect new metering stations. No conclusion was reached. Counsel for the OSG will review previous meeting minutes to determine how those costs

have been divided in the past and this topic will be on the next meeting agenda.

- Utility Installation. Mr. Otte explained that Taycheedah #1 has been having problems with Alliant Energy putting utility pipes over their sanitary sewer pipes. Mr. Otte encourages Towns to look into adopting ordinances regarding the proximity with which utilities can be placed in relation to sanitary sewer mains. The concern is that if a sanitary district has to do work on a sanitary sewer main, the utility pipes may be in the way. Counsel for the OSG will look into whether the sanitary districts have jurisdiction to adopt that type of ordinance.
- Phosphorus Regulations. The Executive Committee deferred discussion of phosphorus regulations to the annual meeting at which the City would provide a comprehensive presentation on the subject.

**AMENDMENT  
REGARDING  
BILLING FORMULA**

All members other than Calumet Sanitary District #1 and the Town of Calumet have signed the amendment regarding billing formula. The Committee will follow up with the Calumet Sanitary District and the Town of Calumet regarding their amendment document. The Executive Committee hopes to receive all signed amendments by the end of the year so that the new billing protocol can be implemented with the start of 2016.

**NEXT MEETING**

The next meeting of the Executive Committee will be held on November 19, 2015 at 1:00 p.m. at the offices of Edgerton, St. Peter, Petak & Rosenfeldt.

**ADJOURNMENT**

No other business coming before the Executive Committee, the meeting was adjourned.

Respectfully submitted,

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Matthew Parmentier, Recording Secretary