

TECHNICAL STANDARDS COMMITTEE  
MINUTES  
MONTHLY MEETING  
WCTS Conference Room  
700 Doty Street  
Tuesday 1:30 PM, October 20, 2015

**Call to Order** – The meeting was called to order at 1:31 p.m.

**Roll Call** – Present were Jordan Skiff, Paul DeVries, Jeremy Cramer, Nick Leonard, and Eric Otte.

**Approval of September Minutes**– A motion was made by Paul De Vries and seconded by Jeremy Cramer to approve the September 2015 meeting minutes. The motion carried.

**Communication Session**

*Reports on:*

- **Correspondence Relating to the Regional Wastewater System**
  - ◇None
- **Records Exchange – Update of Contact List**
  - ◇None
- **Sewer or System Improvements Anticipated, in Progress or Completed (Extensions or Rehabilitations) FP or RSAP Amendments Anticipated, in Progress or Completed**
  - ◇Eric reported that there is still discussion with the Town of Fond du Lac SD#3 regarding the proposed sewer extensions on River Bend Court and Rogersville Rd.
  - ◇Nick reported that the Harrison Street project is complete.
  - ◇Paul reported that work continues on North Military Road.
  - ◇Paul said the controls would be moved for the Rolling Meadows Drive lift station. Steve Durocher, Wastewater Maintenance Foreman will be meeting with Flygt to determine where the controls should be relocated. In preliminary discussions, Fond du Lac County seems agreeable to granting an easement to accommodate the move. Once all the details of the move are determined, the City will officially approach the County to request the easement.
  - ◇Eric said that Taycheedah SD#1 would be doing spot repairs based on televising done earlier in the year. The scope of the project is unknown at this time. The work should begin in 2016.
  - ◇Paul will be meeting with MSA to discuss the set-up between manhole sections, and the costs associated with the various set-ups.
- **Metering and Sampling Clearwater Reduction Fund Status and Party Activity**
  - ◇Eric reviewed the video tape from the televising of the sewer at Blue Heron Apartments. The reports had no mention of infiltration or inflow. There were no breaks or cracks in the sewer main. Eric did notice that the manhole was wet each time the camera entered it. Eric suggested to the district that they talk to Blue Heron and look at the manholes for I and I. Eric suggested televising the apartment building sewers.
  - ◇Eric said the meter has been installed at the La Clare goat farm but not connected to electricity. It should be connected by the end of October. Flow monitoring will begin at that time. The City has agreed to assist La Clare with initial testing/sampling once the meter is connected. After the initial assistance from the City, it will be the responsibility of La

Clare and the district to determine a sampling method. Eric spoke to Ron Cunzenheim and he suggested an in-line or flow based sampler be used.

◇ Taycheedah SD#3 awarded a contract for their monitoring station. It should be running by the end of December. Primex will be doing all of the telemetry and programming of the PLC.

**Receive Sewer Project Closeout Records and Shared Sewer Cost Calculations**

◇None

- **Distribute Updates to Regional Sewer Design and Constructions Standards and TGM Revisions**

◇None

**Technical Session – Consent Agenda**

*Review as needed:*

- **Review and evaluate new products and technology for incorporation into the standard specifications.**
- **Monitor the assessment, accumulation and use of the Clearwater Reduction Funds**
- **Maintain procedures and protocol for compliance with the Agreement**
- **Review and recommend proposed changes, revisions, clarifications, and amendments to the Parties regarding the Agreement and the TGM**
- **Consider and decide requests for specification waivers**
- **Prepare appropriate specification amendments**
- **Review shared sewer cost calculations for compliance with TGM procedures Conduct review of proposed revisions to the 2000 RSAP to identify potential regional impacts**

**Additional Items**

- **TMDL Update**

◇Jordan reported that Greg Olsen, Sand County Foundation, looked into applying for an EPA grant, however, his research showed that the City would not receive any credits for adaptive management, so the grant is no longer an option.

- **WCTS Operations Update**

◇Jeremy reported that the plant is meeting all permit requirements.

◇Next month there will be a new struvite harvesting pilot study start up at the plant.

◇Nick said the OSG Annual Meeting went well. Jeremy said there were good questions asked and complimented the DNR representatives and all other presenters for their cooperation.

◇The plant received a biosolid complaint from a homeowner in the Town of Marshfield. Jeremy contacted the DNR and Synagro upon receipt of the complaint. The City and Synagro were compliant in all aspects of the biosolids land application. The homeowner simply did not want the biosolids spread onto a field that was located in close proximity to his home. The City will be doing more outreach with the agricultural community. The City will also be working more actively with Synagro, and is already making changes in the site selection criteria.

- **Sewer Service Agreement**

◇The current Sewer Service Agreement expires in 2020. There is a connection between this agreement and the Intergovernmental Boundary Agreement. The City and the Towns of Fond du Lac, Byron, Empire, and Taycheedah will be meeting on 10/21/15, trying to

identify future growth areas. One complication is matching the proposed growth areas to the present sewer service area, along with ensuring sewer capacity for each district. There may be areas that are targeted for growth that don't have the sewer capacity and other areas where there is capacity but no planned growth. In addition, there will also be an attempt to match the expiration dates of both agreements. Eric Otte and Nick Leonard will be included in that meeting, along with City and Town officials.

- **Sewer Use Ordinance Change**

◇Jeremy said this is not complete yet but should be by the November meeting.

- **OSG Quarterly Billing – Flow Data**

◇Nick will prepare a letter to the districts, notifying them that they will now receive flow data history with each quarterly billing. Nick and Jeremy agreed that the current quarterly usage, along with three quarters of previous usage should be adequate. Once the letter is complete, Nick will forward it to Mary, and she will include the letter with the flow data and mail to the districts.

### **Adjournment**

◇A motion to adjourn was made by Nick Leonard and seconded by Jeremy Cramer. The motion passed. The meeting adjourned at 2:25 p.m. The next meeting is scheduled for November 17, 2015.