

TECHNICAL STANDARDS COMMITTEE  
MINUTES  
MONTHLY MEETING  
WCTS Conference Room  
700 Doty Street  
Tuesday 1:30 PM, March 15, 2016

**Call to Order** – The meeting was called to order at 1:30 p.m.

**Roll Call** – Present were Jordan Skiff, Paul DeVries, Jeremy Cramer, Nick Leonard, and Eric Otte.

**Approval of February Minutes** – A motion was made by Eric Otte and seconded by Jeremy Cramer to approve the February 2016 meeting minutes. The motion carried.

**Communication Session**

*Reports on:*

- **Correspondence Relating to the Regional Wastewater System**
  - ◊None
- **Records Exchange – Update of Contact List**
  - ◊None
- **Sewer or System Improvements Anticipated, in Progress or Completed (Extensions or Rehabilitations) FP or RSAP Amendments Anticipated, in Progress or Completed**
  - ◊Taycheedah SD#1 awarded the manhole rehabilitation project to Northern Pipe. Proposals are also being reviewed for spot repairs on leaks that were discovered in 2015.
  - ◊The Town of Fond du Lac SD#3 met with residents from Riverbend Court to discuss the possibility of a sewer extension. The majority of residents remain uninterested in furthering that discussion. SD #3 did approve the sewer extension along Rogersville Road. The district boundary and Sewer Service Area boundary would need to be expanded. This portion of Rogersville Road is not in the 20-year service area plan.
  - ◊The OSG sent out a RFP to televise and clean approximately 87,000 lineal feet of sewer. Six sanitary districts will have their sewers televised and cleaned.
- **Metering and Sampling Clearwater Reduction Fund Status and Party Activity**
  - ◊Eric reported that the Taycheedah SD#3 metering station is up and running and flows are being recorded. Jeremy notified Eric that the station is locked and to notify the City if access is necessary. Eric said that the contractor wants a uniform lock on all the stations. Jeremy said that it was okay to remove the City's lock and replace it with one of their locks.
  - ◊Paul reported that the clear water elimination bids would be awarded on March 29, 2016. Consultants are working on programs for the manhole rehabilitation and pipe lining projects.
  - ◊Nick reported that the Village of North Fond du Lac would be repairing leaks in 2016.
  - ◊Eric reported that the La Clare farm is still not being sampled. Jim Kaiser (City Lab and Industrial Pretreatment Coordinator) is still working on this with the owner of the farm.
  - ◊Paul reported that the sewer flow meter in Doty Street is now reporting data. There was a problem with not being able to transmit through the manhole cover.
- **Receive Sewer Project Closeout Records and Shared Sewer Cost Calculations**
  - ◊None

- **Distribute Updates to Regional Sewer Design and Construction Standards and TGM Revisions**
  - ◊None

## Technical Session – Consent Agenda

*Review as needed:*

- **Review and evaluate new products and technology for incorporation into the standard specifications.**
- **Monitor the assessment, accumulation and use of the Clearwater Reduction Funds**
- **Maintain procedures and protocol for compliance with the Agreement**
- **Review and recommend proposed changes, revisions, clarifications, and amendments to the Parties regarding the Agreement and the TGM**
- **Consider and decide requests for specification waivers**
- **Prepare appropriate specification amendments**
- **Review shared sewer cost calculations for compliance with TGM procedures** Conduct review of proposed revisions to the 2000 RSAP to identify potential regional impacts

## Additional Items

- **WCTS Operations Update**
  - ◊Jeremy said the plant is preparing for the rain predicted for later this week. He also reported that air is being lowered in the first aeration basin and that high strength waste is being added as a carbon source to help drive Bio-P. Bio-P is running about 50% of the time, with plans to increase that percentage.
- **OSG Website Flows**
  - ◊Eric requested the CSV files for Fond du Lac SD#3. Jeremy suggested a meeting be set with representatives from the City, OSG, City IT, and Affinity to find out what the problem is with the flow data. Eric will check with Chuck Hornung, Administrator for the Village of North Fond du Lac and respond to Jeremy.
- **Sewer Use Ordinance**
  - ◊Jeremy reported that the proposed changes are complete. Nick said the proposed changes have been reviewed by himself, Eric and John St. Peter. John St. Peter will present the Sewer Use Ordinance to the OSG Executive Committee on March 17, 2016. Nick thanked the City for listening to the OSG concerns and working with them to address the issues. The Sewer Use Ordinance is tentatively scheduled for presentation to the City Council on April 13, 2016.
- **Review Process to Expand Sanitary District**
  - ◊Paul recapped the process to follow for requesting an expansion to a sanitary district.
  - ◊Eric and Paul clarified that Connection Point 19 has been disconnected and Connection Point 20 is taking the flow from Connection Point 19.
  - ◊Paul inquired about how a determination can be made as to whether a sanitary district is at capacity or how capacity can be calculated without having current household counts. All agreed that customer lists need to be updated on an annual basis and submitted to the City. In addition, Nick and Eric mentioned that every sanitary district should have the capacity spreadsheet. Updating of the spreadsheet needs to be done when a new development is added so that the capacity calculation can be updated and a baseline established. The new counts would be included when the Sewer Service Agreement is renewed.

**Adjournment**

◊A motion to adjourn was made by Nick Leonard and seconded by Paul De Vries. The motion passed. The meeting adjourned at 2:13 p.m. The next meeting is scheduled for April 19, 2016.