

**MEMORANDUM OF THE OSG EXECUTIVE MEETING CONFERENCE  
HELD ON SEPTEMBER 15, 2016**

The meeting was called to order by Chairperson Chuck Hornung at 5:00 p.m. at the North Fond du Lac Community Center, North Fond du Lac, Wisconsin. Open meeting notice was confirmed. However, due to a lack of a quorum, no official meeting was conducted. The following notes reflect an informal conference:

- Nick Leonard updated those present on discussions of the Technical Standards Committee. Mr. Leonard said that he is satisfied with the efforts being conducted by the City and its consultants in response to phosphorus regulations. However, Messrs. Leonard and Otte will continue to closely monitor the topic.
- John St. Peter and Nick Leonard presented suggestions regarding the scope and timing of negotiations for a new Master Sewer Agreement. The informal consensus of those present was that the OSG and the City should target June 2018 for the development of an agenda with negotiations opening late 2018 or early 2019. However, those present acknowledged that the City prefers to begin discussions in 2017. This topic will be added to future Executive Committee meeting agendas.
- The above informal conference concluded at approximately 5:45 p.m.

Respectfully submitted,

---

John A. St. Peter, Recording Secretary