

**MINUTES OF THE MEETING OF THE  
OSG EXECUTIVE COMMITTEE  
HELD ON JANUARY 19, 2017**

**ROLL CALL**

The meeting was called to order by Chairperson Chuck Hornung at 1:00 p.m. at the offices of Edgerton, St. Peter, Petak & Rosenfeldt. Present were Executive Committee members Robert Giese, Chuck Hornung, Norbert Kolell and Howard Miller. Also present were Bill Gius, Nick Leonard, Eric Otte, John St. Peter, Franz Schmitz and Dan Weber. Open meeting notice was confirmed.

**APPROVAL OF  
MINUTES**

Motion and second with unanimous approval of the November 17, 2016 minutes.

**TSC UPDATE**

Messrs. Leonard and Otte reported on the following:

- Wastewater Treatment Manager Change. The Superintendent of the Wastewater Treatment Plant, Jeremy Cramer, has left the City's employment. His position will be filled by Autumn Fisher.
- Phosphorus Update. The OSG's representatives confirmed that the City is pursuing its plans toward optimizing phosphorus removal and evaluating feasible alternatives for meeting the phosphorus water quality-based effluent limits. This plan includes initiating discussions with nearby communities and other parties regarding partnerships for watershed strategies. The Executive Committee was reminded of a series of workshops sponsored by the City and other regional participants to be held on Monday, February 6, 2017 at 6:30 p.m. at the Eden Village Hall, Thursday, February 23, 2017 at 6:30 p.m. at the Oakfield Village Hall, and Tuesday, March 14, 2017 at 6:30 p.m. at the North Fond du Lac Community Center.
- Ammonia Removal. Jordan Skiff, Director of Public Works for the City of Fond du Lac, circulated a summary of 2017-2021 capital improvement projects for the wastewater plant. Of particular note for 2017 is a project called "Side Stream Ammonia Removal Process." This will likely require the construction of an aeration basin with an estimated total cost of \$3,900,000. The OSG membership would be responsible for approximately 26% of this cost. The City has asked the OSG

TSC representatives how the OSG membership prefers to pay for its share of the project. In general, the options are (a) upfront cash payment, (b) installment payments to the City pursuant to a loan agreement, or (c) a rate adjustment. Messrs. Leonard and St. Peter will confer and provide a recommendation to the Executive Committee at the March 16, 2017 meeting.

- Flow Data Improvement. The City has taken the appropriate steps to improve the reporting of flow data from OSG membership.

**MASTER  
SEWER  
AGREEMENT**

The City presented the OSG TSC representatives with an outline of discussion topics regarding amendments to the 2000 Master Sewer Agreement, which is open for review in 2020. The City's discussion topics include (a) updating the Regional Area Service Plan, (b) revisiting capacity calculations and population data, (c) revisiting the "flow weighted average" calculation with regard to high flow events, (d) review updated boundary agreement between the City and area Towns, and (e) review all unmetered direct connection points. Messrs. Leonard and Otte informed the City that the OSG currently has no significant discussion topics for the 2020 Master Sewer Agreement review.

**OSG PLUMBING  
INSPECTOR**

Various OSG members continue their interest in hiring an independent plumber to conduct inspection services for multiple OSG members. The Executive Committee supports the concept but will rely on OSG members to identify prospects. In the meantime the topic will remain on subsequent agendas until resolved.

**NEXT MEETING**

The next meeting of the Executive Committee will be held on March 16, 2017 at 1:00 p.m. at the offices Edgerton, St. Peter, Petak & Rosenfeldt, 10 Forest Avenue, Fond du Lac, Wisconsin.

**ADJOURNMENT**

No other business coming before the Executive Committee, the meeting was adjourned.

Respectfully submitted,

---

John A. St. Peter, Recording Secretary