

**MINUTES OF THE MEETING OF THE
OSG EXECUTIVE COMMITTEE
HELD ON JANUARY 18, 2018**

ROLL CALL

The meeting was called to order by Chairperson Chuck Hornung at 1:00 p.m. at the offices of Edgarton, St. Peter, Petak & Rosenfeldt. Present were Executive Committee members Robert Giese, Bill Gius, Chuck Hornung, Norbert Kolell, and Howard Miller. Also present were Jim Huck from Taycheedah Sanitary District #1, Nick Leonard, and John St. Peter. Open meeting notice was confirmed.

**APPROVAL OF
MINUTES**

Motion and second with unanimous approval of the September 21, 2017 minutes. (There was a lack of a quorum for the November 16, 2017 meeting.)

TSC UPDATE

Mr. Leonard provided the following TSC update:

- Facilities Plan. The City is interviewing consultants for the preparation of a new long-term facilities plan. Because of the importance of a facilities plan, the OSG Executive Committee instructed Messrs. Leonard and Otte to request that the OSG Executive Committee be given a meaningful opportunity to comment on the cost, process and scope of the engagement before an agreement is executed.
- Deammonification Project. Bids have been publicly let and the low bid was submitted by Miron Construction at \$2.96 million. Construction is scheduled to begin in the Spring of 2018.

City staff intends to fund the project cost by accepting promissory notes from OSG members as it has done in prior projects.

- WPDES Wastewater Permit. The Wisconsin DNR issued a proposed draft of the WPDES Wastewater permit to the City. The draft proposes a 5-year term. The permit assumes the application of the variance regarding phosphorus. More specifically, the City intends to fund the statutory “penalty” not meeting the .2 regulatory limit. The estimated cost is \$300,000 per year, which will be payable to the Fond du Lac County Land & Water Conservation office. The OSG Executive Committee expressed its strong interest in knowing more about the distribution of these funds by the County. Mr. Leonard will

invite Paul Tollard, County Conservationist, to the next OSG meeting to discuss the use of the funds.

- Saputo Closing. The City has asked its rate consultant, John Mayer, to analyze the impact of the Saputo plant closing. The estimated revenue loss is 3% of the plant's budget. Mr. Leonard asked for a more detailed cost analysis of the impact, particularly cost savings. Mr. Leonard will report to the OSG Executive Committee at the next meeting.

**SEWER
SYSTEM
MAPS**

Mr. Leonard has received substantially all of the OSG member sewer system maps and will forward them to the City of Fond du Lac per its request.

**UTILITY
LOCATION
ORDINANCES**

Mr. Gius updated the OSG on the status of the various utility location ordinances. He also confirmed adoption by the Town of Taycheedah in 2016. In addition, Mr. Gius circulated a statement of interest from a vendor called North Shore Environmental Construction Inc. North Shore expressed its interest in providing various sewer services to the OSG membership, including televising lines. No action was taken at this time.

**MASTER SEWER
AGREEMENT**

The Executive Committee discussed discussions with the City on amendments, if any, to the existing Master Sewer Agreement. Messrs. Leonard, Otte and St. Peter are preparing a list of possible discussion topics. The matter will be added to the OSG meeting agenda for March 15.

NEXT MEETING

The next meeting of the Executive Committee will be held on March 15, 2018 at 1:00 p.m. at the offices Edgarton, St. Peter, Petak & Rosenfeldt, 10 Forest Avenue, Fond du Lac, Wisconsin.

ADJOURNMENT

No other business coming before the Executive Committee, the meeting was adjourned.

Respectfully submitted,

John A. St. Peter, Recording Secretary