

TECHNICAL STANDARDS COMMITTEE
Minutes - Monthly Meeting
WTRRF Conference Room - 700 Doty Street
Tuesday 1:30 PM, September 15, 2020

Call to Order – The meeting was called to order at 1:30 p.m.

Roll Call – Present were Jordan Skiff, Paul DeVries, Cody Schoepke, Ben Propson, Nick Leonard, and Eric Otte.

Approval of August Minutes– A motion was made by Nick Leonard and seconded by Cody Schoepke to approve the August 2020 meeting minutes. The motion carried.

Communication Session

Reports on:

- **Correspondence Relating to the Regional Wastewater System
LaClare Family Creamery**
 - ◇Cody reported no change in the FOG issue and will continuing with sampling.
- **Correspondence Relating to the Regional Wastewater System**
 - ◇Cody forwarded the MDV questionnaire results from the sanitary districts to Strand Associates.
 - ◇Neither Nick nor John St. Peter received the note from Mark Stanek (WDNR) regarding the sanitary districts late submittal of their CMAR. Eric has submitted the ones that he is responsible for.
- **Records Exchange – Update of Contact List**
 - ◇None
- **Sewer or System Improvements Anticipated, in Progress or Completed (Extensions or Rehabilitations)**
 - ◇Eric reported that Mary Hill Park may want to re-route their existing sewer to the southwest to Belle Terre Dr. St. Mary’s Springs Academy would be the only customer on the remaining line and will be approached about having that be part of their private system. Some of the existing sewer segments could be abandoned. Negotiations with Mary Hill Park will need to occur to discuss reimbursement for the remaining value of the system they no longer need and now used by the City and St. Mary’s Springs Academy.
 - ◇Paul reported that lateral work is being undertaken in Division St. as part of the annual street/utility project.
 - ◇Eric said the pump replacement at the Gladstone Beach lift station will take place over the winter.
- **FP or RSAP Amendments Anticipated, in Progress or Completed**
 - ◇None
- **Metering and Sampling**
 - ◇A reminder will be given to the Johnsburg sanitary district at the annual OSG meeting, to keep the hatch locked.
 - ◇There has been no communication from Johnsburg since July related to their meter issues.
 - ◇North Fond du Lac has received a quote from Mulcahy Shaw regarding their flume upgrade.

- **Clearwater Reduction Fund Status and Party Activity**
◇None
- **Receive Sewer Project Closeout Records and Shared Sewer Cost Calculations**
◇None
- **Distribute Updates to Regional Sewer Design and Constructions Standards and TGM Revisions**
◇None.
- **Review Prior Activity**
◇None

Technical Session – Consent Agenda

Review as needed:

- **Review and evaluate new products and technology for incorporation into the standard specifications.**
- **Monitor the assessment, accumulation and use of the Clearwater Reduction Funds**
- **Maintain procedures and protocol for compliance with the Agreement**
- **Review and recommend proposed changes, revisions, clarifications, and amendments to the Parties regarding the Agreement and the TGM**
- **Consider and decide requests for specification waivers**
- **Prepare appropriate specification amendments**
- **Review shared sewer cost calculations for compliance with TGM procedures Conduct review of proposed revisions to the 2000 RSAP to identify potential regional impacts**

Additional Items

- **WTRRF Operations Update**
◇The baffles have been installed in aeration basin #3. Bio-P results are good.
◇There is an open Plant Operator position.
◇The recent rain events haven't resulted in high flows at the plant.
◇There are seven applicants for the Instrumentation Technician (Electrician) position.
◇There was one positive COVID19 case with three other employees quarantined as a result.
- **Clearwater Reduction Fund - Continued Discussion from December 2019 Meeting**
This item will remain on the agenda for the October meeting.
◇There will be continued off-cycle TSC meetings to continue discussions.
- **R.A. Smith – Facilitator for Allocations**
◇The proposed agreement has support from the TSC but Paul will delay authorization of work commencement until 9/21/20 in order to give Nick more time to review.
◇Because the City and Taycheedah 1 & 3, Town of Taycheedah, Town of Empire, Empire #3, Johnsburg and Calumet all use the Luco Road lift station it would be most fair to split the cost for that portion of R.A. Smith work among those customers.
- **OSG Annual Meeting**
◇The Executive Committee will meet at 5:30 p.m. in the WTRRF break room. The full OSG meeting will take place in the garage at WTRRF. A remote option will also be available. Nathan Cassity (Donohue & Associates) will present an update on the Facility Master Plan.

Adjournment

◇A motion to adjourn was made by Cody Schoepke and seconded by Eric Otte. The motion passed. The meeting adjourned at 1:58 p.m. The next meeting is scheduled for October 20, 2020