

TECHNICAL STANDARDS COMMITTEE
Minutes - Monthly Meeting
WTRRF Conference Room - 700 Doty Street
Tuesday 1:30 PM, November 17, 2020

Call to Order – The meeting was called to order at 1:33 p.m.

Roll Call – Present in Person: Jordan Skiff, Ben Propson, Paul DeVries, and Nick Leonard. Eric Otte and Cody Schoepke were absent and excused.

Approval of October Minutes– A motion was made by Nick Leonard and seconded by Paul DeVries to approve the October 2020 meeting minutes. The motion carried.

Communication Session

Reports on:

- **Correspondence Relating to the Regional Wastewater System
LaClare Family Creamery**
 - ◇Ben reported that the annual inspection is scheduled for 11/30/20. The entire facility will be inspected. This inspection is required as part of the Industrial Pretreatment program.
 - ◇Recent rainfall uncovered I/I from a pipe coming into their manhole. That has been repaired and flow data since then supports that finding.
- **Correspondence Relating to the Regional Wastewater System**
 - ◇None
- **Records Exchange – Update of Contact List**
 - ◇None
- **Sewer or System Improvements Anticipated, in Progress or Completed (Extensions or Rehabilitations)**
 - ◇Nick reported that water and sewer main and lateral installation are complete in Bechaud Ave. The contractor is working on storm sewers now.
 - ◇Ben and Adam Schmitt are coordinating the balance of interceptor sewer cleaning in Scott St., to be completed before spring 2021.
 - ◇Paul explained that the design of the new 30” interceptor in Doty St. will connect to the larger 42” interceptor at Sibley St. instead of connecting north of W. Scott St. The design will add depth and increase slope to help the collection system performance.
- **FP or RSAP Amendments Anticipated, in Progress or Completed**
 - ◇None
- **Metering and Sampling**
 - ◇Johnsburg flow data is being sent daily so the transducer flows can be compared to the laser flows.
- **Clearwater Reduction Fund Status and Party Activity**
 - ◇None
- **Receive Sewer Project Closeout Records and Shared Sewer Cost Calculations**
 - ◇None

- **Distribute Updates to Regional Sewer Design and Constructions Standards and TGM Revisions**
◊None.
- **Review Prior Activity**
◊None

Technical Session – Consent Agenda

Review as needed:

- **Review and evaluate new products and technology for incorporation into the standard specifications.**
- **Monitor the assessment, accumulation and use of the Clearwater Reduction Funds**
- **Maintain procedures and protocol for compliance with the Agreement**
- **Review and recommend proposed changes, revisions, clarifications, and amendments to the Parties regarding the Agreement and the TGM**
- **Consider and decide requests for specification waivers**
- **Prepare appropriate specification amendments**
- **Review shared sewer cost calculations for compliance with TGM procedures**
Conduct review of proposed revisions to the 2000 RSAP to identify potential regional impacts

Additional Items

- **WTRRF Operations Update**
◊The clean out of digester #4 is complete. The clean out went well.
◊The rain event of 11/10/20 brought 1 1/8” of rain in two hours. Flows peaked at 28mgd but dropped quickly. The plant fully treated the water without going to the excess flow clarifiers.
- **Clearwater Reduction Fund - Continued Discussion from December 2019 Meeting**
This item will remain on the agenda for the December meeting.
◊Nick thought that maybe having each district be metered would establish a baseline.
◊Would a GIS map be beneficial to show where interceptor sewers are located in each of the sanitary districts? Paul said his staff would be able to produce a map as basic or elaborate as requested. Jordan would like to see that by the January meeting.
- **2000 Wastewater Agreement**
◊General discussion took place as to establishing a “due date” for completing the revisions.
◊Jordan reported that previous discussions have provided a good start in revisions/updates to forms, eligible project qualifications, managing exceptions/exemptions, combining projects into multiple years, and enforcement.
◊The growth areas from the 2016 Intergovernmental Boundary Agreement should be consistent with the allocations in the 2000 Sewer Agreement. Paul said R.A. Smith will be reviewing that as part of their task orders.
◊Jordan will provide a timeline for completion of the remaining items. John St. Peter would likely spearhead the drafting of the language.
◊Nick will speak to John St. Peter about a hard deadline for the final draft of the agreement, to include presentation to and approval by the sanitary districts. Nick will report back to the TSC at the December 2020 meeting.

◇Mary will work on the language pertaining to agenda preparation and present at the January 2021 meeting.

- **Facility Master Plan Cost Estimate by District**

◇Nick needs an explanation of what comprises the flow total of line one of the worksheet that Cody emailed in advance of the meeting. Ben said he would relay that request to Cody.

◇Nick asked if it was necessary to include data going back to 2010. Maybe only data from more recent years should be used since improvements could have been made that would have reduced any I/I.

Adjournment

◇A motion to adjourn was made by Nick Leonard and seconded by Jordan Skiff. The motion passed. The meeting adjourned at 2:20 p.m. The next meeting is scheduled for December 15, 2020.