

TECHNICAL STANDARDS COMMITTEE
Minutes - Monthly Meeting
WTRRF Conference Room - 700 Doty Street
Tuesday 1:30 PM, July 20, 2021

Call to Order – The meeting was called to order at 1:30 p.m.

Roll Call –Paul DeVries, Cody Schoepke, Nick Leonard, and Eric Otte.

Ben Propson and Mitch Vis were also present.

Approval of June Minutes– A motion was made by Nick Leonard and seconded by Eric Otte to approve the June 2021 meeting minutes. The motion carried.

Communication Session

Reports on:

- **Correspondence Relating to the Regional Wastewater System**
◊None
- **Records Exchange – Update of Contact List**
◊Nick will confirm whether it’s the master list of contacts for the OSG Executive Committee or the OSG that is being updated. Nick will reach out to Mary Jo Kraus and let Cody know.
- **Sewer or System Improvements Anticipated, in Progress or Completed (Extensions or Rehabilitations)**
◊Paul reported the Doty Street project is ongoing. The lining project still has to be bid.
◊Eric reported that the Gladstone Beach lift station in the Town of Taycheedah SD#1 has the approval for the new pump purchase.
◊Green Bay Pipe and TV completed their televising work and provided a report of recommended repairs to the participating sanitary districts.
- **FP or RSAP Amendments Anticipated, in Progress or Completed**
◊None
- **Metering and Sampling**
◊Cody reported the west side OSG quarterly sampling is being set up today.
- **Clearwater Reduction Fund Status and Party Activity**
◊None
- **Receive Sewer Project Closeout Records and Shared Sewer Cost Calculations**
◊None
- **Distribute Updates to Regional Sewer Design and Constructions Standards and TGM Revisions**
◊Paul reported that some work has been done on updates to the Technical Guidance Manual.

Technical Session – Consent Agenda

Review as needed:

- **Review and evaluate new products and technology for incorporation into the standard specifications.**

- **Monitor the assessment, accumulation and use of the Clearwater Reduction Funds**
- **Maintain procedures and protocol for compliance with the Agreement**
- **Review and recommend proposed changes, revisions, clarifications, and amendments to the Parties regarding the Agreement and the TGM**
- **Consider and decide requests for specification waivers**
- **Prepare appropriate specification amendments**
- **Review shared sewer cost calculations for compliance with TGM procedures**
- **Conduct review of proposed revisions to the 2000 RSAP to identify potential regional impacts**

Additional Items

- **WTRRF Operations Update**

- ◊ Ben reported that the work related to the HPO tank has begun. This tank will be used as a receiving station for carbon sources that will be used as food in the biological phosphorus removal process. The tank needs to be coated yet and a pump installed

- ◊ Aeration basin #3 is out of service so a different valve configuration can be installed by JF Ahern.

- ◊ WTRRF is sending a three-person team to compete in the Operators Challenge at the Wisconsin Wastewater Operator Association (WWOA) annual conference in October.

- ◊ The rain event last week produced high flows at the plant. On July 14 from 11:00 p.m. to midnight flows increased from 12mgd to 41mgd. The high flow was 50mgd. The plant received 2.94 inches of rain. The North Fond du Lac flow meter pegged out for 17 hours, Town of Fond du Lac SD#2 flow meter pegged out for four hours and Town of Fond du Lac SD#3 flow meter pegged out for three hours. The total mgd flow for the pegged out meters is 8mgd. The plant blended for approximately five hours but there was no by-passing in the collection system.

- ◊ Mitch reported that the North Fond du Lac three million gallon tank is about half-full and he will coordinate the release of that flow with Ben.

- ◊ Cody reported that WTRRF will be trialing an ortho-phosphorus analyzer. This analyzer can sample the mixed liquor and allow for more solids to be filtered out.

- ◊ Ben reported that the Operator position is still vacant.

- **2000 Wastewater Agreement Revisions**

- ◊ Paul reported that the revisions to 7.2 and 10.2 were received from John St. Peter. The City Attorney had no objections at this time to those revisions.

- ◊ The City Attorney had revisions to sections 3.3.3, 15.3, and would strike section 12.4 in its entirety. Paul will send those revisions to Nick and Eric and they will forward to John St. Peter.

- ◊ Nick said that John St. Peter would like all amendments made to the agreement highlighted.

- ◊ Nick would like the marked-up copy of the agreement, without comments, to be presented to the OSG as soon as the legal representatives from both sides have reviewed the proposed changes.

- ◊ It was agreed to have the TSC recommend approval of the 2021 Agreement to the Fond du Lac City Council and the OSG pending the allocations that are not completed yet.

- ◊ Nick suggested having the approval of the City Attorney and John St. Peter by the August TSC meeting.

◇Nick suggested having the OSG approval by the October TSC meeting
◇R.A. Smith wants to know if the TSC has provided him with all of the changes to the population exhibits. Eric said he still is waiting for responses from several sanitary districts. He said he'll follow up with those districts and find out if those districts are doing this themselves or if they want him to do it for them. Nick said Mark Parmentier previously sent a reminder about this to the sanitary districts and it was also mentioned at the OSG Executive meeting.

- **Set Date for OSG Annual Meeting**

◇The OSG annual meeting will be held at WTRRF on September 16, 2021. Cody will present information on WTRRF operations, the Facility Master Plan and the CIP.

◇Matt Parmentier will take care of setting up the call-in option.

The following items will be completed before the August 2021 TSC Meeting:

◇Paul will get the cost of the NE Interceptor costs to Section 14.2.3

◇Nick will confirm the updates to the contact list with Mary Jo Kraus.

◇Nick will ask John St. Peter about Sections, 3.3.3, 12.4, 15.3, and 17.

◇Eric will follow up with the sanitary districts that have not submitted population changes to him.

Adjournment

◇A motion to adjourn was made by Cody Schoepke and seconded by Eric Otte. The motion passed. The meeting adjourned at 2:40 p.m.

The next meeting is scheduled for **August 17, 2021**.